



Our school is a beacon of light. A place where every child and adult is encouraged to shine brightly and reach their full potential. Through curiosity, courage, and compassion, we shine like a lamp in our classrooms, like a village on a hill in our community, and like shining stars across the wider world.

**Stelling Minnis CE Primary School**

# **Charging & Remissions Policy**

**Based on DFE guidance 2018**

**Ratified: 29.6.26**

**Reviewed Annually**

1. Purpose The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum and that no pupil will be disadvantaged.

2. Responsibility

The headteacher will ensure that the following applies:

During the school day:

- All activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching individual pupils or groups of up to four pupils to play a musical instrument.

School will not charge for The school will not charge for:

- a. Education provided during school hours
  - b. Activities that are part of the National Curriculum or religious education
  - c. Materials, books, instruments or equipment required for such activities
  - d. Entry for public examinations where the pupil has been prepared by the school
  - e. Education provided outside school hours if it forms part of the National Curriculum
- Voluntary contributions may be sought for activities during the school day which entail additional costs, such as a school trip or a workshop provided by an outside organisation. In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not contribute. Children of parents who do not contribute will not be treated any differently.
  - If a particular activity cannot take place without some financial help from parents, this will be explained at the planning stage. An activity may be cancelled if not enough voluntary contributions are collected.

Optional activities outside of the school day:

- We may charge for optional, extra activities provided outside of the school day, for example early morning provision, wrap around after- school care, or after-school clubs (e.g. those provided by a third party). Such activities are not part of the National Curriculum, or religious education, nor are they part of an examination syllabus.

- Pupils in receipt of Pupil Premium will be supported to access all of this extended provision which could be through pupil premium funding or through other sources.
- Residential Trips Charges will be made for board and lodging, except for pupils whose parents are in receipt of benefits, when costs may be covered, or partially covered.

### 3. Music Tuition

No charges will be made for music lessons, unless the tuition is provided at the request of the pupil's parent from an external provider, on the understanding it will incur a charge. Children in receipt of Pupil Premium may be entitled to have individual music lessons covered, or partially covered, by their allowance or other charitable donations.

### 4. Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. Support for cases of hardship will come through pupil premium, voluntary contributions and fundraising. The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

### 5. Arrangements for monitoring and evaluation

The Finance Committee of the governing body will monitor the impact of this policy annually.

